



201 West Michigan Avenue  
 Battle Creek, MI 49017  
 Ph: (269) 213-3907  
 Fax: (269) 965-9540  
[www.cerealcityscience.org](http://www.cerealcityscience.org)

## Ordering Information and Guidelines

*February 2019 - January 2020*

### Ordering

- **Order by fax:** (269)965-9540
- **Order by mail:** 201 West Michigan Ave., Battle Creek, MI 49017
- **Order by email:** [twells@bcamsc.org](mailto:twells@bcamsc.org)
- All orders must include a ship to address, a bill to address, contact name, phone number, and PO number.
- **Items are sold in pre-packaged units which may not necessarily reflect the number of items required in the unit. Please reference your unit packing slip for exact quantities needed. Packing slips are available online at [www.cerealcityscience.org/curriculum](http://www.cerealcityscience.org/curriculum).**

### Consumable Pack

- Consumables may be purchased as a pack or items may be purchased separately.
- Individual consumable materials are identified under *Consumable Items* in the catalog.
- Consumable Packs contain all the consumable materials necessary for 32 students.
- Some consumable and reusable items are sold in pre-packaged units which may not necessarily reflect the number of items required in a unit.

### Organism Cards, Teacher Guides, and Student Journals

- Organism cards are NOT included in consumable packs; they must be purchased separately.
- Each Life Science Unit purchased comes with one organism card.
- Units do NOT include Teacher Guides or Student Journals. They are both separate purchases.
- **Organism cards are non-refundable and cannot be exchanged.**

### Shipping

- Your order will ship the most economical way. Please include telephone number and name of person to be contacted by the transportation company in order to attempt delivery.
- Indicate if you need inside delivery on your purchase order.
- **CAUTION** You will be responsible for additional inside delivery fees and all shipping fees.

**All orders MUST have shipping charges calculated into the PO amount.**

<b>Standard Shipping Charges</b> <i>(per each order/PO #/ship to address)</i>	
<b>Total</b>	<b>Each Order/PO #/Ship To Address</b>
<b>\$0 - \$99.99</b>	<b>\$11.95 minimum</b>
<b>\$100 - \$1,499</b>	<b>12%</b>
<b>\$1,500 - \$2,499</b>	<b>10%</b>
<b>\$2,500 - \$4,999</b>	<b>8%</b>
<b>\$5,000 - \$9,999</b>	<b>6%</b>
<b>\$10,000+</b>	<b>Call for Quote (269) 213-3901</b>
<b>Order Pickup</b>	<b>2%</b>

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## Terms of Sale\*

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### Payment

- Purchase orders and remit payment to:  
Cereal City Science  
201 West Michigan Ave.  
Battle Creek, MI 49017
- Credit Cards are not accepted

### Shipment, Risk of Loss, and Title

- Orders are shipped FOB Destination.

### Missing or Damaged Product

- Damaged or Missing product must be reported immediately upon receipt. Thirty (30) days after seller's INVOICE DATE, damaged goods become solely buyer's responsibility.

### Return Goods Policy

- All requests for return of products must be authorized by seller's customer relations department prior to returning product.

### Pricing of Products

- Seller's product pricing is subject to change at any time for any reason without notice.

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## Contact Us

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### Questions regarding:

- Ordering
- Missing/Damaged Materials
- Shipping
- Organisms
- Invoicing

Contact: Timeka Wells (269) 213-3907  
twells@bcamsc.org

### Questions regarding:

- Teacher Guide Activities
- Professional Learning
- Curriculum Revisions & Updates
- Training and Workshops
- Classroom Management

Contact: Steve Barry (269) 213-3908  
sbarry@bcamsc.org

### Questions regarding:

- In-services

Contact: Cindy Older (269)213-3824  
cindy@bcamsc.org

\*Visit [cerealcityscience.org](http://cerealcityscience.org) for a complete review of the **Terms of Sale**.



## BCAMSC Spanish Student Journal Order Form

Student Journals				
Unit	ID #	Qty	Unit Cost	Total Cost
KPNG	4944		\$2.00	
KENG	5222		\$2.00	
KLNG	5419		\$2.00	
KPS1	4493		\$0.95	
KPS2	4494		\$0.95	
KES	4495		\$0.95	
KLS	4496		\$0.95	

1PNG	4945		\$2.00	
1ENG	5223		\$2.00	
1LNG	5420		\$2.00	
1PS	4497		\$1.00	
1ES	4498		\$1.40	
1LS	4844		\$1.40	

2PNG	4946		\$2.00	
2ENG	5224		\$2.00	
2LNG	5421		\$2.00	
2PS	4500		\$1.70	
2ES	4501		\$1.70	
2LS	4502		\$1.35	

3PNG	4947		\$2.50	
3ENG	5225		\$2.50	
3LNG	5422		\$2.50	
3PS1	4507		\$1.50	
3PS2	4508		\$1.60	
3ES	4509		\$1.70	
3LS	4510		\$1.80	

Student Journals				
Unit	ID #	Qty	Unit Cost	Total Cost
4PNG	4948		\$2.50	
4ENG	5226		\$2.50	
4LNG	5423		\$2.50	
4PS1	4514		\$1.70	
4PS2	4515		\$1.70	
4ES	4516		\$1.70	
4LS	4517		\$1.50	

5PNG	4949		\$2.50	
5ENG	5227		\$2.50	
5LNG	5424		\$2.50	
5PS	4518		\$1.80	
5ES	4519		\$1.10	
5LS	4520		\$1.75	

6PS	4521		\$2.00	
6ES1	4522		\$1.70	
6ES2	4523		\$1.70	
6LS	4524		\$1.50	

Material Sales	
Shipping	
Grand Total	

**PO #**  
*Credit Cards NOT Accepted*

To Order

Fax: (269) 965-9540 - Email: [twells@bcamsc.org](mailto:twells@bcamsc.org)

<b>Ship To / District:</b>	<b>Bill To / District:</b>
<b>Contact (name, email, phone)</b>	

Middle School NGSS Student Journals are not available in Spanish  
Visit [cerealcityscience.org](http://cerealcityscience.org) for a complete review of the Terms of Sale, including shipping charges.